

## Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

<b>Decision type</b>	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
<b>Approximate value</b>	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input checked="" type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
<b>Director<sup>1</sup></b>	Director of City Development		
<b>Contact person:</b>	David O'Donoghue		Telephone number: (0113) 3787500
<b>Subject<sup>2</sup>:</b>	Electric Vehicles Rapid Charger Traffic Regulation Orders		
<b>Decision details<sup>3</sup>:</b>	What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)  The Chief Officer, Highways & Transportation: a) noted the contents of the report; and b) requested the City Solicitor to advertise a Traffic Regulation Order (TRO) and amend the Off Street Consolidation Order (2010) to help manage the use of the electric vehicle charging bays as detailed in Appendix A, and if no valid objections are received, to make, seal and implement the Order as advertised.		
	A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)  This decision supports the installation of rapid electric vehicle (EV) charging bays funded by grant from the Office for Zero Emission Vehicles as part of a West Yorkshire network. The TRO is required to enable enforcement of misuse of the charging bays such as non-EV's using them or vehicles over-staying. Administrative costs will be covered by grant funding.		

<sup>1</sup> Give title of Director with delegated responsibility for function to which decision relates.

<sup>2</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

<sup>3</sup> Simply refer to supporting report where used as these matters have been set out in detail.

	Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision		
<b>Affected wards:</b>	All		
<b>Details of consultation undertaken<sup>4</sup>:</b>	Executive Member: Councillor Helen Hayden 21/06/21		
	Ward Councillors Ward members were consulted prior to installing EV charge point sites within their wards.		
	Others		
<b>Implementation</b>	Officer accountable, and proposed timescales for implementation David O'Donoghue Proposed to commence promotion of TRO in June/July 2021		
<b>List of Forthcoming Key Decisions<sup>5</sup></b>	Date Added to List:-		
	<b>If Special Urgency or General Exception</b> a brief statement of the reason why it is impracticable to delay the decision		
	<b>If Special Urgency</b> Relevant Scrutiny Chair(s) approval Signature _____ Date _____		
<b>Publication of report<sup>6</sup></b>	If not published for 5 clear working days prior to decision being taken the reason why not possible:		
	If published late relevant Executive member's approval Signature _____ Date _____		
<b>Call In</b>	Is the decision available <sup>7</sup> for call-in?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	<b>If exempt from call-in</b> , the reason why call-in would prejudice the interests of the council or the public:		
<b>Approval of</b>	Authorised decision maker <sup>8</sup> Gary Bartlett, Chief Officer, Highways & Transportation		

<sup>4</sup> Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

<sup>5</sup> See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

<sup>6</sup> See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

<sup>7</sup> See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

<sup>8</sup> Give the post title and name of the officer with appropriate delegated authority to take the decision.

<b>Decision</b>	Signature <i>G J Bartlett.</i>	Date: 15/06/21
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